



SHL/SEC/2023

02.09.2023

The Bombay Stock Exchange Ltd
Listing Department, 1st floor, New Trading Ring,
Rotunda Building, Phiroze JeeJeeBhoy Towers,
Dalal Street, Mumbai-400001

The Calcutta Stock Exchange Ltd.
7, Lyons Range
Kolkata - 700 001 India

Scrip Code: 537253 at BSE

Dear Sir/Madam,

Sub: Intimation under Regulation 30(2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

In compliance with the Regulation 30(2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we are enclosing herewith Notice of the 49th Annual General Meeting (AGM) of the Members of the company to be held on Wednesday, September 27, 2023 at 12:30 p.m. P.M./IST through Video Conferencing (VC)/ other Audio Visual Means (OAVM) for which Registered office of the Company at 38E/252A, Vijay Tower, 3rd floor, Panchsheel Commercial Complex, Shahpur Jat, New Delhi-110049, shall be deemed as the venue for the meeting.

This is for your information and record please.

Thanking you,
Yours sincerely,

For SUNIL HEALTHCARE LIMITED

SATYENDU PATTNAIK
COMPANY SECRETARY & COMPLIANCE OFFICER
M NO. (ICSI): F-7736

Encl: As above

Sunil Healthcare Ltd.

38E/252-A, Vijay Tower, Opp Panchsheel Park Comm. Complex, New Delhi -110049

T: +91 -11-49435555/00, F: +91 -11-43850087 Email : info@sunilhealthcare.com, Web: www.sunilhealthcare.com

CIN No. : L24302DL1973PLC189662

SUNIL HEALTHCARE LIMITED**Regd. Office:** 38E/252-A, Vijay Tower, Shahpurjat, New Delhi-110049**CIN-** L24302DL1973PLC189662 / **Email:** info@sunilhealthcare.com / **Webiste:** www.sunilhealthcare.com**Tel:** +91-11-49435555/00 **Fax:** +91-11-43850087**NOTICE**

Notice is hereby given that the 49th Annual General Meeting of the Members of the Company will be held on Wednesday, the 27th September, 2023 at 12:30 P.M./IST through Video Conferencing (VC)/ other Audio Visual Means (OAVM) for which Registered office of the Company at 38E/252A, Vijay Tower, 3rd floor, Panchsheel Commercial Complex, Shahpur Jat, New Delhi-110049, shall be deemed as the venue for the meeting, to transact the following business (es):-

Ordinary Business

1. **To consider and adopt the audited annual financial statements** i.e. the Balance Sheet, Profit & Loss Account and Cash Flow Statement (both standalone and consolidated) of the Company for the financial year ended 31st March, 2023 together with report of the Board of Directors and Auditors' thereon, and if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution:**

"RESOLVED THAT the audited annual financial statements i.e. the Balance Sheet, Profit & Loss Account and Cash Flow Statement (both standalone and consolidated) for the financial year ended March 31, 2023 and the Reports of the Board of Directors and Auditors thereon, have already been circulated to the members and produced at the meeting be and are hereby received, approved and adopted."

2. **To consider the re-appointment of** Mr. Krishna Venkatachalam Rajan, (DIN: 02777067) as Non- Executive Director, who retires by rotation, and, being eligible, offers himself, for re-appointment and to consider and if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution:**

"RESOLVED THAT pursuant to the provisions of Section 152 of the Companies Act, 2013, including any amendment(s), statutory modification(s) and/or re-enactment thereof for the time being in force, Mr. Krishna Venkatachalam Rajan, (DIN: 02777067), Non- Executive Director, who retires by rotation, and being eligible, offers himself for re-appointment, be and is hereby re-appointed."

By order of the Board of Directors**For SUNIL HEALTHCARE LIMITED****SATYENDU PATNAIK**
COMPANY SECRETARY & COMPLIANCE OFFICER

M. No. FCS 7736

Place: New Delhi

Dated: August 11, 2023

Reg. Office:

38E/252A, Vijay Tower, Shahpurjat, New Delhi-110049

CIN No: L24302DL1973PLC189662

Phone No: +91-11-49435555/00 Fax No. 011-43850087

Email ID: info@sunilhealthcare.com

Website: www.sunilhealthcare.com

Notes

1. **THE MINISTRY OF CORPORATE AFFAIRS (MCA) INTERALIA HAS VIDE ITS GENERAL CIRCULAR No. 10/2022 DATED DECEMBER 28, 2022, GENERAL CIRCULAR No. 02/2022 DATED MAY 05, 2022, GENERAL CIRCULAR NO. 02/2021 DATED JANUARY 13, 2021 READ WITH GENERAL CIRCULAR NOS. 20/2020 DATED MAY 05, 2020, 14/2020 DATED APRIL 08, 2020, 17/2020 DATED APRIL 13, 2020 AND CIRCULAR NO. 22/2020 DATED JUNE 15, 2020 (COLLECTIVELY REFERRED AS MCA CIRCULARS), AND THE SECURITIES AND EXCHANGE BOARD OF INDIA (SEBI) VIDE ITS CIRCULAR NO. SEBI/HO/CFD/PoD-2/P/CIR/2023/4 DATED JANUARY 05, 2023, CIRCULAR NO. SEBI/HO/CFD/CMD2/CIR/P/2022/62, DATED MAY 13, 2022, SEBI/HO/CFD/CMD 2/ CIR/P/2021/11 DATED JANUARY 15, 2021 READ WITH CIRCULAR NO. SEBI/HO/CFD/CMD1/CIR/P/2020/79 DATED MAY 12, 2020 (COLLECTIVELY REFERRED AS SEBI CIRCULARS), PERMITTED CONVENING OF ANNUAL GENERAL MEETING (AGM) THROUGH VIDEO CONFERENCING (VC)/ OTHER AUDIO VISUAL MEANS (OAVM), WITHOUT PHYSICAL PRESENCE OF THE MEMBERS. IN PURSUANCE WITH THE MCA CIRCULARS, PROVISIONS OF THE COMPANIES ACT, 2013, SEBI CIRCULARS, AND SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS, THE 49TH AGM OF THE COMPANY IS BEING CONVENED THROUGH VC/ OAVM. THE REGISTERED OFFICE OF THE COMPANY SHALL BE DEEMED TO BE VENUE OF THE AGM.**
2. **GENERALLY, A MEMBER OF THE COMPANY ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING (AGM), IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER. SINCE THIS 49TH AGM IS BEING CONVENED THROUGH VC/OAVM ONLY, PURSUANT TO MCA CIRCULARS/SEBI CIRCULARS, PHYSICAL ATTENDANCE OF THE MEMBERS HAS BEEN DISPENSED WITH. ACCORDINGLY, THE FACILITY FOR APPOINTMENT OF PROXIES BY MEMBERS WILL NOT BE AVAILABLE FOR THIS AGM AND THEREFORE, THE PROXY FORM, ATTENDANCE SLIP AND ROUTE MAP ARE NOT ANNEXED HERETO.**
3. **INSTITUTIONAL INVESTORS/CORPORATE MEMBERS INTENDING TO AUTHORISE THEIR REPRESENTATIVE TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING, PURSUANT TO SECTION 113 OF THE COMPANIES ACT 2013, ARE REQUESTED TO SEND TO THE COMPANY A CERTIFIED COPY OF THE BOARD RESOLUTION AUTHORIZING THEIR REPRESENTATIVE FOR THE PURPOSE OF REMOTE E-VOTING OR ATTEND AND E-VOTING ON THEIR BEHALF AT THE MEETING. THROUGH VC/OAVM.**
4. **The members can join the 49th AGM in VC/OAVM mode 30 minutes before and 15 minutes after the scheduled time of the commencement of meeting after following the process and manner of login at InstaMeet, are given in this Notice under Note no. 21.**
5. **The attendance of the members/shareholders attending this 49th AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.**
6. The Register of Members and Share Transfer Books of the Company will remain close from Thursday, 21.09.2023 to Wednesday 27.09.2023 (both days inclusive).
7. The Members are requested to note that, the Company has appointed M/s Alankit Assignment Limited at "4E/2, Alankit House, Jhandewalan Extension, New Delhi 110055, Contact no. 91-11-4254 1234 email id: rt@alankit.com, lalitap@alankit.com, as Registrar and Transfer Agent to look after the work related to shares held in physical as well as demat mode.

Nomination facility

8. The Members who hold shares in the physical form and wish to make/change in nomination in respect of their shareholding in the Company, as permitted pursuant to the provisions of Section 72 of the Companies Act, 2013, may do so by submitting to the Company the prescribed Form SH-13 duly filled in to Company's Registrar and Share Transfer Agent (RTA). If a Member desires to cancel the earlier nomination and record a fresh nomination, he/she may submit the same in **Form No. SH-14**. Members who are either not desiring to register for Nomination or would want to opt-out, are requested to fill out and submit **Form No. ISR-3**. The said forms can be downloaded from the <https://www.sunilhealthcare.com/pan-kyc-details> and also from the website of RTA of the Company. Members are requested to submit the said form to their DP in case the shares are held in electronic form and to the RTA in case the shares are held in physical form, quoting their folio no. The Nomination form can be obtained from RTA by emailing at rta@alankit.com, lalitap@alankit.com, by quoting their folio number.
 9. Members, who are holding shares in identical orders of names in more than one folio, are requested to write to the Company's Share Transfer Agents M/s Alankit Assignment Limited at "4E/2, Alankit House, Jhandewalan Extension, New Delhi 110055" for consolidation into one folio.
 10. **The Members are requested to notify** immediately changes, if any, about their name, postal address, e-mail address, telephone/mobile numbers, PAN, power of attorney registration, Bank Mandate details, etc.
 - i) To their Depository Participant ("DP") in case the shares are held in electronic form and
 - ii) To the Registrar at **M/s Alankit Assignment Limited at "4E/2, Alankit House, Jhandewalan Extension, New Delhi 110055", Contact no. 91-11-4254 1234 email id: rta@alankit.com**, in case the shares are held in physical form, in prescribed **Form No. ISR-1**, quoting their folio number and enclosing the self-attested supporting document. Further the queries related to the shares may be raised to RTA.
 11. For receiving all communication (including Annual Report) from the Company electronically:
 - (i) Members holding shares in physical mode and who have not updated their email address with the Company are requested register/update the same by writing to the Company with details of Folio number and attaching self-attested copy of a PAN card at cs@sunilhealthcare.com / info@sunilhealthcare.com or to Alankit Assignment Limited at rta@alankit.com, lalitap@alankit.com
 - (ii) The members holding shares in electronic form may get their email id's updated with their respective Depository Participants.
 - (iii) **Temporarily updation of email id for receiving Annual Report alongwith Notice and e-voting/ video conferencing Instructions of the 49th AGM:** The member may temporarily update their email id by dropping email alongwith signed request letter to our E-voting and Video conferencing Agency Link Intime India delhi@linkintime.com or to the Company at cs@sunilhealthcare.com.
 12. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN to the Company / M/s Alankit Assignment Limited.
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INSPECTION OF DOCUMENTS

13. The Register of Directors and Key Managerial Personnel and their shareholding maintained under section 170 of the Companies Act, 2013, the Register of contracts or Arrangements in which the Directors are interested, maintained under Section 189 of the Companies Act, 2013 and the relevant documents referred to in the accompanying Notice and the Statement will be available electronically for inspection by the members during the AGM without any fees by the members. Members seeking to inspect such documents can send an email to cs@sunilhealthcare.com.

DISPATCH OF ANNUAL REPORT THROUGH ELECTRONIC MODE

14. In consonance with the MCA Circulars and SEBI Circulars, the Notice of the 49th AGM alongwith the Annual Report for financial year 2022-23 and other communications is being sent only to those members, whose email id are registered with the Company/ RTA/Depositories till August 25, 2023 (cutoff date) for sending the Notice.

The Members who had joined the Company as member after August 25, 2023 till September 20, 2023 (7 days prior to date of Meeting) may write to cs@sunilhealthcare.com, rta@alankit.com or lalitap@alankit.com.

The Members may note that the Notice of the 49th AGM alongwith the Annual Report for financial year 2022-23 will also be available on the Company's website at www.sunilhealthcare.com, website of the Stock Exchange at www.bseindia.com on the website of the E-voting and Video conferencing Agency viz. Link Intime India Pvt. Ltd. at <https://instavote.linkintime.co.in/>.

15. Pursuant to the provisions of the Section 124 and 125 of the Companies Act, 2013 read with the IEPF Authority (Accounting, audit, Transfer and Refund), Rule, 2016 ("The Rules") Unpaid/Unclaimed Dividend are required to be transferred by the Company to Investor Education & Protection fund (The IEPF) established by the Central Government after the completion of seven years. Further according to the Rules, the shares in respect of which dividend has not been paid or claimed by the shareholders for seven consecutive years shall also be transferred to the demat account created by the IEPF Authority, however, the company did not declare dividend after 2008-09. The Company has transferred the unpaid or unclaimed dividend for the financial year 1999-2000 to 2008-09 as per the relevant provision of the Companies Act 2013. Thereafter, The Company did not declare any dividends.

Further, those shareholders, whose dividends were transferred in IEPF Account may still claim refund by filing refund application in form IEPF-5. After filing of the said form, printout of the same to be submitted alongwith indemnity bond, acknowledgment, self-attested form alongwith other necessary documents as mentioned in detailed procedures for claiming of refund at IEPF portal <http://www.iepf.gov.in/IEPF/refund.html> , and for verification purpose to Mr. Satyendu Pattnaik, Company Secretary, The Nodal Officer, Vijay Tower, 38E/252-A, Shahpur Jat, Panchsheel Park Commercial Complex, New Delhi-110049, contact no. 011-49435555.

16. Non-Resident Indian Members are requested to inform our RTA M/s. Alankit Assignment Limited, immediately of:
- I. Change in their residential status on return to India for permanent settlement.
 - II. Particulars of their bank account maintained in India with complete name, branch, account type, account number and address of the bank with pin code number, if not furnished earlier.

17. **In terms of Regulation 40(1) of the Listing Regulations, as amended, securities of listed companies can be transferred only in dematerialized form with effect from April 1, 2019, except in case of request received for transmission or transposition of securities. Further, SEBI had fixed March 31, 2021, as the cut off date for the re-lodgement of transfer deeds and the shares that are re-lodged for transfer shall be issued only in dematerialized mode. The requests for effecting transfer/transmission/transposition of securities shall not be processed unless the securities are held in the dematerialized form. Transfers of equity shares in electronic form are effected through the depositories with no involvement of the Company. The Members, who have not, yet got their shares dematerialized are requested to opt for the same in their own interest and send their share certificates through Depository Participant(s) with whom they have opened the dematerialization account to the Share Transfer Agent of the Company. The promoters of the Company have already converted their 100% physical shareholding into demat form.**
18. **As the AGM of the Company is to be conducted through VC/OAVM, the Members desirous of getting any information/clarification** relating to any of the business mentioned in notice of the AGM of the Company or intending to raise any query at AGM are requested to write to the Company Secretary at email id at cs@sunilhealthcare.com or info@sunilhealthcare.com at **least Seven days** before the Meeting i.e. **by September 20, 2023**, so that the information required can be made readily available.
19. **The 49th AGM has been convened through VC/OAVM in compliance with applicable provisions of the Companies Act, 2013 and MCA/SEBI circulars.**
20. **Voting through electronic means:**
- a. In compliance with provisions of Section 108 of the Companies Act, 2013, rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 (including any statutory modification (s) or re-enactment thereof for the time being in force) and provision of Regulation 44 of SEBI (Listing Obligation & Disclosure Requirement) Regulation, 2015, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the 49th Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services. The company has engaged services of Linkintime India Private Limited for availing of Instavote platform for casting the vote through “remote e-voting”/ e-voting.
 - b. The facility for e-voting shall be made available at the AGM and the members attending the meeting who have not casted their vote by remote e voting shall be able to exercise their right at the meeting through e-voting. Necessary instruction are given under **Note no. 23 (C) of this Notice**.
 - c. The members who have casted their vote by remote e- voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again at the AGM.
 - d. The remote e-voting period will commence at 9:00 A.M. on **Sunday, the 24th September, 2023 and will end at 5:00 P.M. on Tuesday, the 26th September, 2023**. During this period, Members of the Company holding shares either in physical form or in dematerialized form, as **on cut-off date i.e. Thursday, the 20th September, 2023**, may cast their vote by remote e-voting at InstaVote platform of LI IPL. The remote e-voting module shall be disabled by Link Intime Pvt. Ltd (LI IPL), E-voting agency for voting thereafter. Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently.
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e. Remote e-Voting Instructions for shareholders post change in the Login mechanism for Individual shareholders holding securities in demat mode, pursuant to SEBI circular dated December 9, 2020: The detail instructions for Remote e-voting are as under:

Pursuant to SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode can vote through their demat account maintained with Depositories and Depository Participants only post 9th June, 2021.

Shareholders are advised to update their mobile number and email Id in their demat accounts to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode/ physical mode is given below:

<u>Type of shareholders</u>	<u>Login Method</u>
<p>I) Individual Shareholders holding securities in demat mode with NSDL</p>	<ul style="list-style-type: none"> • If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsd.com either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the “Beneficial Owner” icon under “Login” which is available under ‘IDeAS’ section. A new screen will open. You will have to enter your User ID and Password. • After successful authentication, you will be able to see e-Voting services. Click on “Access to e-Voting” under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. • If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsd.com. Select “Register Online for IDeAS” Portal or click at https://eservices.nsd.com/SecureWeb/IdeasDirectReg.jsp • Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsd.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

<p>II) Individual Shareholders holding securities in demat mode with CDSL</p>	<ul style="list-style-type: none"> • Existing user of who have opted for Easi / Easiest, they can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are https://web.cdslindia.com/myeasi/home/login or www.cdslindia.com and click on New System Myeasi. • After successful login of Easi / Easiest the user will be also able to see the E Voting Menu. The Menu will have links of e-Voting service provider i.e. NSDL, KARVY, LINK NTIME, CDSL. Click on e-Voting service provider name to cast your vote. • If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration • Alternatively, the user can directly access e-Voting page by providing demat Account Number and PAN No. from a link in www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP where the E Voting is in progress.
<p>III) Individual Shareholders (holding securities in demat mode) & login through their depository participants</p>	<ul style="list-style-type: none"> • You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. • Once login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.
<p>IV) Individual Shareholders holding securities in Physical mode & evoting service Provider is LINKINTIME.</p>	<ol style="list-style-type: none"> 1. Open the internet browser and launch the URL: https://instavote.linkintime.co.in <ul style="list-style-type: none"> ➤ Click on “Sign Up” under ‘SHARE HOLDER’ tab and register with your following details: - <ol style="list-style-type: none"> A. User ID: Shareholders/ members holding shares in physical form shall provide Event No + Folio Number registered with the Company. B. PAN: Enter your 10-digit Permanent Account Number (PAN) (Members who have not updated their PAN with the Depository Participant (DP)/ Company shall use the sequence number provided to you, if applicable. C. DOB/DOI: Enter the Date of Birth (DOB) / Date of Incorporation (DOI) (As recorded with your DP / Company - in DD/MM/YYYY format) D. Bank Account Number: Enter your Bank Account Number (last four digits), as recorded with your DP/Company. <ul style="list-style-type: none"> • Shareholders/ members holding shares in physical form but have not recorded ‘C’ and ‘D’, shall provide their Folio number in ‘D’ above

	<ul style="list-style-type: none"> ➤ Set the password of your choice (The password should contain minimum 8 characters, at least one special Character (@!#\$%&*), at least one numeral, at least one alphabet and at least one capital letter). ➤ Click “confirm” (Your password is now generated). <ol style="list-style-type: none"> 2. Click on ‘Login’ under ‘SHARE HOLDER’ tab. 3. Enter your User ID, Password and Image Verification (CAPTCHA) Code and click on ‘Submit’. 4. After successful login, you will be able to see the notification for e-voting. Select ‘View’ icon. 5. E-voting page will appear. 6. Refer the Resolution description and cast your vote by selecting your desired option ‘Favour / Against’ (If you wish to view the entire Resolution details, click on the ‘View Resolution’ file link). 7. After selecting the desired option i.e. Favour / Against, click on ‘Submit’. A confirmation box will be displayed. If you wish to confirm your vote, click on ‘Yes’, else to change your vote, click on ‘No’ and accordingly modify your vote.
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V) Institutional shareholders:

Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on the e-voting system of LIPL at <https://instavote.linkintime.co.in> and register themselves as ‘**Custodian / Mutual Fund / Corporate Body**’. They are also required to upload a scanned certified true copy of the board resolution /authority letter/power of attorney etc. together with attested specimen signature of the duly authorised representative(s) in PDF format in the ‘**Custodian / Mutual Fund / Corporate Body**’ login for the Scrutinizer to verify the same.

Individual Shareholders holding securities in Physical mode & evoting service Provider is LINKINTIME, have forgotten the password:

- Click on ‘**Login**’ under ‘**SHARE HOLDER**’ tab and further Click ‘**forgot password?**’
- Enter **User ID**, select **Mode** and Enter Image Verification (CAPTCHA) Code and Click on ‘**Submit**’.
 - In case shareholders/ members is having valid email address, Password will be sent to his / her registered e-mail address.
 - Shareholders/ members can set the password of his/her choice by providing the information about the particulars of the Security Question and Answer, PAN, DOB/DOI, Bank Account Number (last four digits) etc. as mentioned above.
 - The password should contain minimum 8 characters, at least one special character (@!#\$%&*), at least one numeral, at least one alphabet and at least one capital letter.

Individual Shareholders holding securities in demat mode with NSDL/ CDSL have forgotten the password:

- Shareholders/ members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned depository/ depository participants website.
 - It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
 - For shareholders/ members holding shares in physical form, the details can be used only for voting on the resolutions contained in this Notice.
 - During the voting period, shareholders/ members can login any number of time till they have voted on the resolution(s) for a particular “Event”.

Helpdesk for Individual Shareholders holding securities in demat mode:

In case shareholders/ members holding securities in demat mode have any technical issues related to login through Depository i.e. NSDL/ CDSL, they may contact the respective helpdesk given below:

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022- 23058738 or 22-23058542-43.

Helpdesk for Individual Shareholders holding securities in physical mode/ Institutional shareholders & evoting service Provider is LINKINTIME.

In case shareholders/ members holding securities in physical mode/ Institutional shareholders have any queries regarding remote e-voting, they may refer the **Frequently Asked Questions (‘FAQs’)** and **InstaVote e-Voting manual** available at <https://instavote.linkintime.co.in>, under **Help** section or send an email to enotices@linkintime.co.in or Contact Mr. Rajiv Ranjan of LIPL, C-101, 247 Park, L.B.S. Marg, Vikhroli (West), Mumbai 400 083, Maharashtra, India or call at: - Tel: 022 –4918 6000.

f. General instructions:

- i) The voting rights of Members shall be in proportion to their shares of the paid up equity share capital of the Company as on cut-off date of 20th September, 2023.
- ii) Any person, who acquires shares of the Company and become member of the Company after sending of the notice and holding shares as of the cut-off date i.e. Wednesday 20th September, 2023, may obtain the login ID and password by following the instructions of Remote e-voting
- iii) A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting /voting at the Annual General Meeting through e voting.
- iv) A member may participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the AGM.
- v) Mr. Tara Chand Sharma, Practicing Company Secretary (Membership No.5749 and CP no is 4078) and Proprietor of M/s. Jain Sharma & Associates, Company Secretaries, Jaipur has been appointed as the Scrutinizer to scrutinize the e-voting and remote E voting process in a fair and transparent manner.

- vi) The Scrutinizer shall, immediately after the conclusion of voting at the Annual General Meeting unblock the votes cast through remote e voting and e-voting in the presence of at least two witnesses not in the employment of the Company and shall make within two working days of the conclusion of the Annual General Meeting, a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, forthwith to the Chairman or a person authorised by him in writing, who shall countersign the same and declare the result of the voting.
- vii) The results declared along with the Scrutinizer's Report shall be placed on the Company's website www.sunilhealthcare.com and on the website of LIPL at <https://instavote.linkintime.co.in> after the declaration of result by the chairman or a person authorised by him in writing. The result shall also be immediately uploaded at website of the BSE Limited and shall be forwarded to the Calcutta Stock Exchange Limited.
- viii) Subject to receipt of requisite number of votes, the Resolutions shall be deemed to have been passed on the date of AGM i.e. 27th September, 2023.

PROCESS FOR JOINING AND ATTENDING THE 49TH AGM THROUGH VC/OAVM

21. The Company will provide VC/OVAM facility to its members for participating in Annual General Meeting. The Company has appointed M/s Link Intime India Private Limited, as an agency to Provide Video conferencing and evoting facility in the 49th Annual General meeting at its **Insta meet** platform at <https://instameet.linkintime.co.in>
 - A) The following are guidelines and procedure to be adopted by the Members for joining and attending the AGM at **InstaMeet platform**:

1. Open the internet browser and launch the URL: <https://instameet.linkintime.co.in>

- Select the **"Company"** and **'Event Date'** and register with your following details: -
 - A. Demat Account No. or Folio No:** Enter your 16 digit Demat Account No. or Folio No
 - Shareholders/ members holding shares in **CDSL demat account shall provide 16 Digit Beneficiary ID**
 - Shareholders/ members holding shares in **NSDL demat account shall provide 8 Character DP ID followed by 8 Digit Client ID**
 - Shareholders/ members holding shares in **physical form shall provide** Folio Number registered with the Company
 - B. PAN:** Enter your 10-digit Permanent Account Number (PAN) (Members who have not updated their PAN with the Depository Participant (DP)/ Company, shall use the sequence number provided to you, if applicable.
 - C. Mobile No.:** Enter your mobile number.
 - D. Email ID:** Enter your email id, as recorded with your DP/Company.
- **Click "Go to Meeting" (You are now registered for InstaMeet and your attendance is marked for the meeting).**

Please refer the instructions (annexure) for the software requirements and kindly ensure to install the same on the device which would be used to attend the meeting. Please read the instructions carefully and participate in the meeting. You may also call upon the InstaMeet Support Desk for any support on the dedicated number provided to you in the instruction/ InstaMEET website.

B) Instructions for Shareholders/ Members to Speak during the Annual General Meeting through InstaMeet:

1. Shareholders who would like to speak during the meeting must register their request 7 days in advance (till September 20, 2023) with the company on the mentioning their name, demat account number/ folio number, email id, mobile number at cs@sunilhealthcare.com or info@sunilhealthcare.com , the management will exercise its discretion based upon numbers of speaker and availability of time.

2. Shareholders will get confirmation on first cum first basis depending upon the provision made by the company.
3. Shareholders will receive “speaking serial number” once they mark attendance for the meeting.
4. Other shareholder may ask questions to the panellist, via active chat-board during the meeting.
5. Please remember speaking serial number and start your conversation with panellist by switching on video mode and audio of your device.

Shareholders are requested to speak only when moderator of the meeting/ management will announce the name and serial number for speaking.

C) Instructions for Shareholders/ Members to Vote during the Annual General Meeting through InstaMeet:

Once the electronic voting is activated by the scrutinizer/ moderator during the meeting, shareholders/ members who have not exercised their vote through the remote e-voting can cast the vote as under:

1. On the Shareholders VC page, click on the link for e-Voting “Cast your vote”
2. Enter your 16 digit Demat Account No. / Folio No. and OTP (received on the registered mobile number/ registered email Id) received during registration for InstaMEET and click on ‘Submit’.
3. After successful login, you will see “Resolution Description” and against the same the option “Favour/ Against” for voting.
4. Cast your vote by selecting appropriate option i.e. “Favour/Against” as desired. Enter the number of shares (which represents no. of votes) as on the cut-off date under ‘Favour/Against’.
5. After selecting the appropriate option i.e. Favour/Against as desired and you have decided to vote, click on “Save”. A confirmation box will be displayed. If you wish to confirm your vote, click on “Confirm”; else to change your vote, click on “Back” and accordingly modify your vote.
6. Once you confirm your vote on the resolution, you will not be allowed to modify or change your vote subsequently.

Note: Shareholders/ Members, who will be present in the Annual General Meeting through **InstaMeet facility** and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting facility during the meeting. Shareholders/ Members who have voted through Remote e-Voting prior to the Annual General Meeting will be eligible to attend/ participate in the Annual General Meeting through InstaMeet. However, they will not be eligible to vote again during the meeting.

Shareholders/ Members are encouraged to join the Meeting through Tablets/ Laptops connected through broadband for better experience.

Shareholders/ Members are required to use Internet with a good speed (preferably 2 MBPS download stream) to avoid any disturbance during the meeting.

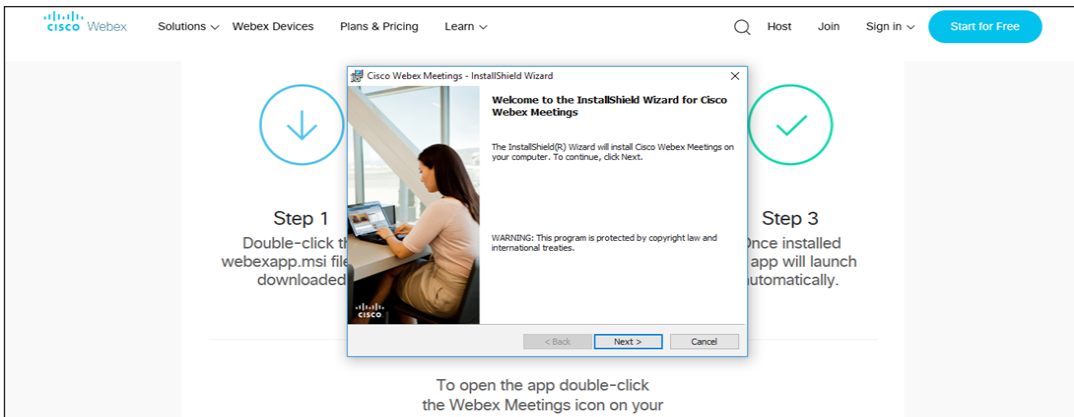
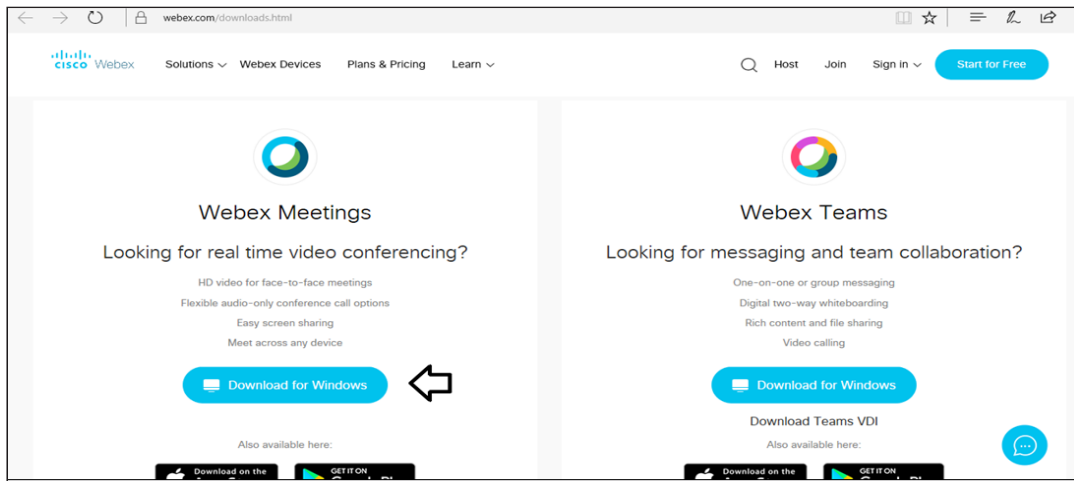
Please note that Shareholders/ Members connecting from Mobile Devices or Tablets or through Laptops connecting via Mobile Hotspot may experience Audio/Visual loss due to fluctuation in their network. It is therefore recommended to use stable Wi-Fi or LAN connection to mitigate any kind of aforesaid glitches.

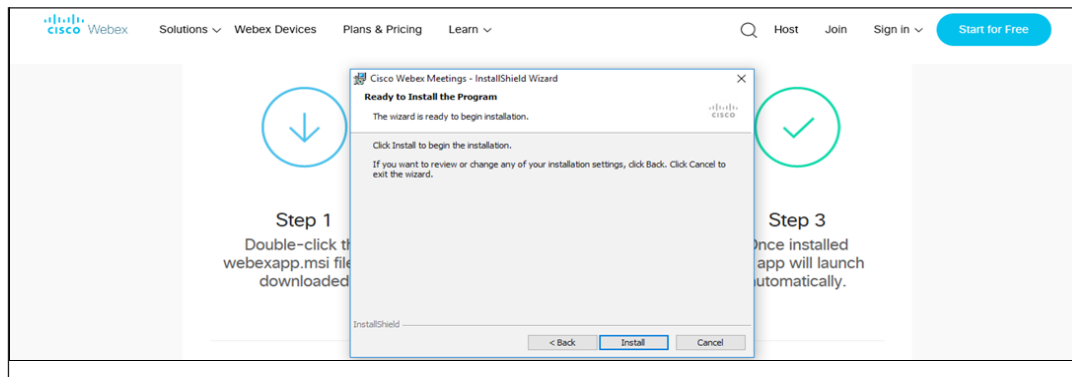
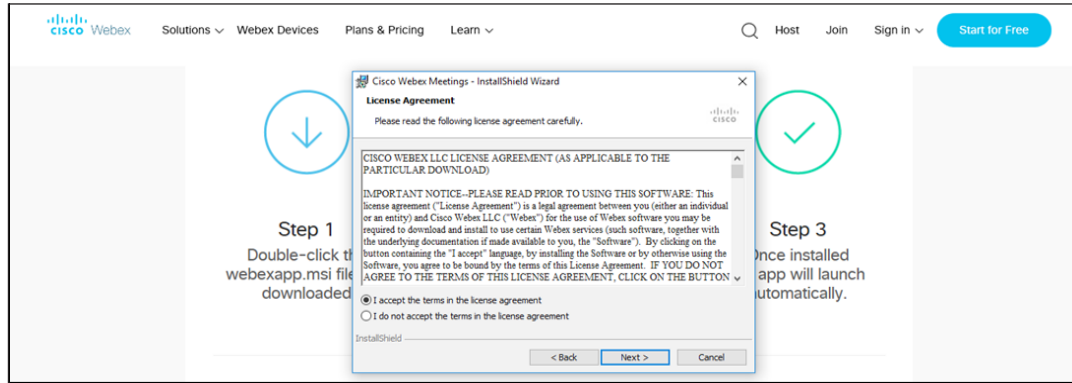
In case shareholders/ members have any queries regarding login/ e-voting, they may send an email to instameet@linkintime.co.in or contact on: - Tel: 022-49186175.

D) Guidelines to attend the AGM proceedings of Link Intime India Pvt. Ltd.: InstaMEET

For a smooth experience of viewing the AGM proceedings of Link Intime India Pvt. Ltd. InstaMEET, shareholders/ members who are registered as speakers for the event are requested to download and install the Webex application in advance by following the instructions as under:

- a) Please download and install the Webex application by clicking on the link <https://www.webex.com/downloads.html/>





OR

b) If you do not want to download and install the Webex application, you may join the meeting by following the process mentioned as under:

Step 1	Enter your First Name, Last Name and Email ID and click on Join Now.
1 (A)	If you have already installed the Webex application on your device, join the meeting by clicking on Join Now
1 (B)	If Webex application is not installed, a new page will appear giving you an option to either Add Webex to chrome or Run a temporary application . Click on Run a temporary application , an exe file will be downloaded. Click on this exe file to run the application and join the meeting by clicking on Join Now



Annexure to the Notice

ANNEXURE: 1

Information on Directors recommended for appointment/re-appointment of Director as required under Regulation 36(3) of SEBI (LODR) Regulations, 2015 and Details required as per Secretarial Standard (SS2) as under:-

Name of Director	Mr. (Amb.)Krishna Venkatachalam Rajan
DIN	02777067
Date of Birth /Age	12.03.1941
Date of Appointment	13.02.2019
No. of share Held in the Company	NIL
Qualification	Former Member of the Indian Foreign Service.
Brief Resume and Nature of Experience	Mr. K.V. Rajan has nearly forty years of diplomatic service, he was entrusted with diverse responsibilities which covered political, economic, cultural, academic, media-related and multilateral work and developed intimate knowledge about most countries and major international institutions in the world. After retirement as Secretary, Ministry of External Affairs his services were extended in the capacity of Advisor, Minister of External Affairs.
Directorships held in other public Companies [excluding foreign and private Companies]	Nil
Memberships / Chairmanships of Audit & Stakeholders Relationship Committees of other Public Companies	1 (Chairman of Stakeholder Relationship Committee of Sunil Healthcare Ltd.)
Inter-se relationship with other Directors	No relation with other director
Terms & Condition of appointment or re-appointment along with detail of remuneration sought to be paid	Re-appointment as Non-Executive Director, retire by rotation. No remuneration will be paid except sitting fees.
Last Remuneration Drawn	Rs. 51,000/- (Sitting Fees)*
No. of Board meeting attended during the year (FY 2022-23)	5

Note: * After TDS @10%

- 1) No directors, Key Managerial Personnel's or their relatives except Mr. K.V. Rajan, being appointee for position of Director, retire by rotation are directly or indirectly concerned/interested in the Resolution no. 2.**

**By order of the Board of Directors
For SUNIL HEALTHCARE LIMITED**

SATYENDU PATTNAIK
COMPANY SECRETARY & COMPLIANCE OFFICER
FCS-7736
Place – New Delhi
Dated- August 11, 2023
Email: cs@sunilhealthcare.com
Contact No. 011-49435541

Reg. Office:

38E/252A, Vijay Tower, Shahpurjat, New Delhi-110049
CIN No: L24302DL1973PLC189662
Phone No: +91-11-49435555/00 Fax no 011-43850087
Email ID: info@sunilhealthcare.com
Web; www.sunilhealthcare.com